

Thank you for your interest in joining PACSO!

Please complete the enclosed Profile form/s and return to the PACSO Office, along with the £10 admin fee per child/young person to register with PACSO. Once we have the forms returned and the fee has been paid you will be added to our database and will then receive information about upcoming activities for the correct age group. Advance booking is required for most of our sessions as spaces are limited. Booking is first come first served. After the booking deadline we will confirm places. If you have not paid already, then places are provisional until we receive payment. Please contact us for more information about setting up a payment plan to pay in instalments.

To ensure you don't miss out on anything, please complete the contact details carefully. We communicate via email and text, so please provide this information and update us if it changes. You might want to 'Like' us on Facebook for more updates! Search 'PACSO Charity' to find our page.

If you have any questions about the forms or the activities we offer, please don't hesitate to contact us.

Membership Policy

PACSO is a membership organisation, whereby the Board is elected by and accountable to a wider body of ordinary members.

Who can be a member of PACSO?

1. Families who have a child with a disability (0-25 years) who live in the Chichester or Arun districts of West Sussex.
2. PACSO staff who have a child with a disability (0-25 years) who live in the Chichester or Arun districts of West Sussex.
3. Other individuals, aged 18 or over, who have an interest in supporting families who have a child with a disability, and who has skills that could benefit PACSO.

How much does it cost to become a member of PACSO?

1. There is a £10 admin fee per child/young person to register with us. If you wish to attend a taster session first, please contact us. To pay the fee by BACS, our details are:

Account Name: PACSO Bank: CAF Bank Sort Code: 40-52-40 Account No. 00022800

Please note, if it says the details can't be verified don't worry, it is just because CAF Bank doesn't offer this service, the payment will still go through, and we'll email you to confirm we have received it.

- Parent carers are required to complete a Profile Form for each child/young person with a disability.
 - Upon completion of the Profile Form/s and payment of the £10 fee per head, they will be registered with PACSO and will then be entitled to apply for places at PACSO clubs and activities (subject to criteria).
2. Places at PACSO activities will **not** be granted to members who have not completed an up-to-date Child Profile form – forms must be updated every year, but it is the member's responsibility to keep us informed of any changes to their child's medication, diet etc.

What are PACSO members entitled to?

1. Members can attend the Annual General Meeting, and have the power to take certain fundamental decisions, such as making changes to the constitution and dissolving the organisation. They also elect Board members.
2. Members who have a child with a disability may apply for a place for their disabled child at PACSO clubs and activities.
3. Members may apply for a place for their family at PACSO family fun days and events.

Cancelling Membership

1. Members may cancel their membership at any time by contacting the PACSO Office.
2. Upon receipt of a request for cancellation, the member's details will be removed from our Database in accordance with the terms of our Data Retention Policy.
3. Any outstanding invoices owed to PACSO will be immediately payable upon receipt of any request to cancel membership.
4. The PACSO Trustees reserve the right to cancel membership of any individual who is found to pose a threat to other members or to any child attending PACSO.

PACSO Employees

1. PACSO Employees may become a member of PACSO, providing that they have a child with a disability (0-25 years) and live in the Chichester or Arun districts of West Sussex.
2. PACSO staff are not entitled to cast a vote at the AGM.
3. PACSO staff are not able to serve as a Trustee because of the potential risk of a conflict of interest.

Emma Kennedy

PACSO CEO with Play Lead

Last updated: 03/01/23 (V1.5)